

**AMVETS Ladies Auxiliary**  
**Local Auxiliary Junior AMVETS Instructions**  
**2025 – 2026**

**General Information**

1. As Junior AMVET Coordinator for the Local AMVETS Ladies Auxiliary, you are appointed to assist your AMVET Coordinator whenever possible to better the growth of the Local Junior AMVETS.
2. As the Coordinator, your only responsibility to the Junior AMVETS is during a meeting or a social activity which has been pre-planned by the AMVET Coordinator & yourself. Parents are responsible for their children at all other times.
3. Coordinate information exchanges between all levels of Junior AMVETS Coordinators.
4. Copies of Local Junior AMVET membership, officer's lists and reports are to be sent to the Department Coordinators for their files. Mid-year reports are to be postmarked by December 5 and final reports are to be postmarked by June 5, unless otherwise instructed by the Department Junior Coordinator.
5. Report to the District President, if in an organized District.
6. Follow directions from the Department Coordinator to ensure you follow the required criteria for qualifying to receive Junior AMVETS awards.

Reviewed and Revised by the Department Parliamentarian May 2025
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