

# **2022/2023 – Honors & Awards Donors' Rules**

## **MEMBERSHIP AWARDS**

### **PDP Seletha Robertson Class A Membership Award**

1. The Auxiliary must have a total membership of 41 or over by June 1.
2. The Auxiliary must be in good standing with the Department.
3. The award is presented to the Auxiliary who has the largest gain in membership over the previous year's totals (including new, renewed and life members).

#### **Judging Criteria:**

The Dept. 1<sup>st</sup> Vice President will calculate the winners and present a list to the Honors & Awards Chairman before the start of Convention.

This is a monetary award. The Donor reserves the right to revise these rules with approval of the SEC.

*New Donor Rules verified with Donor 09/2022*

*This award expires at the end of Convention 2030.*

### **PDP Yvette Rusak Class B Membership Award**

1. The Auxiliary must have a total membership of 26 through 40 by June 1 each year.
2. The Auxiliary must be in good standing with the Department
3. The award is presented to the Auxiliary who has the largest gain in membership over the previous year's totals (including new, renewed, and life members).

#### **Judging Criteria:**

The Dept. 1<sup>st</sup> Vice President will calculate the winners and present a list to the Honors & Awards Chairman before the start of Convention.

This is a monetary award. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 11/28/22*

*This award expires at the end of Convention 2023*

### **Department of Michigan Class C Membership Award**

1. The Auxiliary must have a total membership of 10 through 25 by June 1 each year.
2. The Auxiliary must be in good standing with the Department.
3. The award is presented to the Auxiliary who has the largest gain in membership over the previous year's totals (including new, renewed and life members).

#### **Judging Criteria:**

The Dept. 1<sup>st</sup> Vice President will calculate the winners and present a list to the Honors & Awards Chairman before the start of Convention.

This is certificate award. The Donor reserves the right to revise these rules with approval of the SEC.

The Department 1<sup>st</sup> Vice President will present the award. The Donor reserves the right to revise these rules with approval of the SEC.

Rules last verified 10/2022

## **CHILD WELFARE AWARDS**

### **PDP Kathy Biela Child Welfare Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Child Welfare Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a total membership of 10 to 40 members as of June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department 2<sup>nd</sup> Vice President and be postmarked by the deadline dates set by the Department. Emails are NOT acceptable.
4. The Auxiliary must have contributed to the Dept. Child Welfare project thru the Department.

### **Judging Criteria:**

- a) The total evaluation shall be the deciding factor. In the event of a tie, the winning Auxiliaries will each have the plaque for 6 months, with the Auxiliary with the highest number of volunteers to have it for the first 6 months, then give it to the other winning Auxiliary for 6 months until Dept. Convention.
- b) Should there be any questions by the Honors and Awards Committee pertaining to a report, the donor is to be contacted before any decision is made.

This is a traveling plaque. When all the name plates are filled, this plaque shall be permanently awarded to the Auxiliary who has won it the most times. If the Donor is not available to present the award at Department Convention, it is to be presented by a member of her Auxiliary, or if none are present, by the Department 2<sup>nd</sup> Vice. The Donor reserves the right to revise these rules with the approval of the SEC.

Rules last verified with Donor 10/2022

This award expires at the end of Convention 2024

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## **CHILD WELFARE AWARDS**

### **PDP Nancy Middleton Child Welfare Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Child Welfare Program. To be eligible for this award the following requirements must be complied with:

1. The Auxiliary must have a total membership of 41 or over as of June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department 2<sup>nd</sup> Vice President and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must have contributed to the Dept. Child Welfare program thru the Department.
5. Each cash donation, with the exception of donations made thru the Department, in excess of \$500 must be verified by submitting a copy of the cashed donation check (front and back) with the service report. If check has not gone through the bank yet, a copy can be sent later, but must be received by the 2<sup>nd</sup> Vice 3 days prior to convention.

Judging Criteria:

- a) The total evaluation of the Auxiliary shall be the factor in determining the winner.
- b) In the event of a tie, the number of hours shall be the determining factor.
- c) If the Honors and Awards Committee has any questions pertaining to a report, contact the Donor.

This is a monetary award. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 09/2022*  
*This award expires at the end of Convention 2030*

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## **COMMUNITY SERVICE AWARDS**

### **PDP Maureen Jackson Community Service Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Community Service Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a total membership of 10 to 40 members as of June 1.
2. The Auxiliary must be in good standing with the Department of Michigan
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department 3<sup>rd</sup> Vice President and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must contribute to the Department Community Service project thru the Department.

This is a monetary award. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 9/2022*

*This award expires at the end of Convention 2028.*

**PDP Wendy L Lynema Community Service Award:**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Community Service Program. To be eligible for this award, the following requirements must be complied with

1. The Auxiliary must have a total membership of 41 or over as of June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department 3<sup>rd</sup> Vice President and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must have contributed to the Dept. Community Service program thru the Department.
5. Each cash donation, with the exception of donations made thru the Department, in excess of \$500 must be verified by submitting a copy of the cashed donation check (front and back) with the service report. If check has not gone through the bank yet, a copy can be sent later, but must be received by the 3<sup>rd</sup> Vice 3 days prior to convention.

**Judging Criteria:**

- a) The total evaluation of the Auxiliary shall be the factor in determining the winner.
- b) In the event of a tie, the number of hours shall be the determining factor.
- c) Should there be any questions by the Honors & Awards Committee pertaining to a report, the Donor is to be contacted before any decision is made.

This is a monetary award. If the Donor is not able to present the award at convention, a member of her local Auxiliary will present the award. If no local member is present, the Dept. 3<sup>rd</sup> Vice President will make the presentation. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 9/2022.*

*This award expires at the end of Convention 2030.*

**AMERICANISM/SOS AWARDS**

**PDP Allison Aldrich Americanism Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Americanism Program. To be eligible for this award, the following requirements must be complied with:

1. This award is for the local Auxiliary with 10 to 40 members as of June 1.
2. The Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Americanism Officer and be postmarked by the deadline dates set by the Department. Emails are NOT acceptable.
4. Local Auxiliary must have contributed to the Department Americanism project.

**Judging Criteria:**

- a) In the event of a tie in the total evaluation, the number of hours of Auxiliary members shall be the deciding factor.

This is a traveling plaque award. If the Donor is not at the Department Convention to present this award, the current Americanism Officer shall present it. The Donor reserves the right to revise these rules with approval of the SEC.

Rules last verified with Donor 10/2022.

This award expires at the end of Convention 2026

### **PDP Pat Michalski Americanism Award**

This award is presented to the local Auxiliary who has done outstanding work in the Department of Michigan Americanism program. To be eligible for this award, the following requirements must be complied with:

1. This award is for the local Auxiliary with 41 and over members as of June 1.
2. The Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Americanism Officer and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must contribute to the Department Joint Americanism fund.
5. This award is for Auxiliary participation only.

#### **Judging Criteria:**

- a) This award shall be based on the total evaluation divided by the local Auxiliary membership.

This is a traveling plaque award. When all the name plates are filled, this plaque shall be permanently awarded to the Auxiliary who won it the most times.

If the Donor is not able to be at Department Convention to present the award, the current Americanism officer shall present it. The Donor reserves the right to revise these rules with approval of the SEC.

Rules last verified with Donor 09/2022.

This award expires at the end of Convention 2030.

## **S.O.S. AWARD**

### **DEPARTMENT OF MICHIGAN S.O.S. AWARD (Membership of 10-40)**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan S.O.S. Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a membership of 10 to 40 members by June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department American/S.O.S. Officer and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must have donated to the Department S.O.S. program thru the Department.

This certificate award is sponsored by the Department of Michigan Ladies Auxiliary until a Past Department President requests sponsorship. The rules may only be revised with the approval of the S.E.C.

Rules last verified with Donor 09/2022.

#### **DEPARTMENT OF MICHIGAN S.O.S. AWARD (Membership of 41 and over)**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan S.O.S. Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a membership of 41 members and over by June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department American/SOS Officer and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must have donated to the Department SOS program thru the Department.

This certificate award is sponsored by the Department of Michigan Ladies Auxiliary until a Past Department President requests sponsorship. The rules may only be revised with the approval of the SEC

Rules last verified with Donor 09/2022.

### **HOSPITAL AWARDS**

#### **Department of Michigan Hospital Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Hospital Program. To be eligible for this award, the following requirements must be complied with:

1. This award is for the local Auxiliary with 10 to 40 members as of June 1.
2. The Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Hospital Officer and be postmarked by the deadline dates set by the Department. Reports may be sent via email or the US Postal Service.

#### **Judging Criteria:**

- a) In the event of a tie in the total evaluation, the number of hours shall be the deciding factor.

The current Hospital Officer shall present this certificate award at the Department Convention. This award is sponsored by the Department of Michigan Ladies Auxiliary until a Past Department President requests sponsorship. The rules may only be revised with the approval of the SEC

Rules last verified with Donor 09/2022

### **PDP Kathy Keizer Hospital Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Hospital Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a total membership of 41 or over as of June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Hospital Officer and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.

#### **Judging Criteria:**

- a) In the event of a tie, the hospital hours will be the determining factor.

This is a monetary award to be used in continuing work in the Hospital program. The Donor reserves the right to revise these rules with approval of the SEC.

*New Donor beginning in 2021.*

*Rules last verified with Donor 09/2022.*

*This award expires at the end of Convention 2030*

### **HOSPITAL AWARDS (continued)**

#### **District I Hospital Award in Memory of PDP Jeane Wedyke**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Hospital Program. To be eligible for this award, the following requirements must be complied with:

1. This award is for all local Auxiliaries regardless of size.
2. The Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Hospital Officer and be postmarked by the deadline dates set by the Department. Reports may be sent via email or the US Postal Service with verification of date sent.

#### **Judging Criteria:**

- a) This award shall be based on the total evaluation.

This is a traveling Plaque. When all the name plates are filled, this plaque shall be permanently awarded to the Auxiliary who won it the most times. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 09/2022*

*This award expires at the end of Convention 2024.*

### **SCHOLARSHIP AWARDS**

#### **PDP Neva Colley Scholarship Award: In Memory of PDP Janice Hapner**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Scholarship Program. To be eligible for this award, the following requirements must be complied with:

1. The Auxiliary must have a total membership of 10 to 40 members as of June 1.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Scholarship and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
4. The Auxiliary must have donated to the Department Scholarship fund thru the Department.
5. The Auxiliary must have participated in one (1) or more scholarship program(s).
6. This award is for Auxiliary participation only.

#### **Judging Criteria:**

- a. In the event of a tie, hours will be the deciding factor.

This is a monetary award. If the donor is not present at the annual Convention, this award shall be presented by the President of Auxiliary #126. The Donor reserves the right to revise these rules with approval of the SEC.

*Rules last verified with Donor 09/2022.*

*This award expires at the end of Convention 2027.*

#### **PDP Clarice Poisson Scholarship Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan Scholarship Program. To be eligible for this award, the following requirements must be complied with:

1. This award is for the local Auxiliary with 41 and over members as of June 1.
2. Both mid-year and final reports must be submitted on the current regulation Department report forms to the Department Scholarship Officer and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
3. The Auxiliary must contribute to the Dept. of Michigan Scholarship fund thru the Department.

#### **Judging Criteria:**

- a) In the event of a tie, the total hours will determine the winner.

This is a monetary award. The donor reserves the right to revise these rules with approval of the SEC.

Rules last verified by Donor 09/2022.

This award expires at the end of Convention 2026.

## **SPECIAL AWARDS**

### **PDP Patricia Whitcher Penrickton Award**

This award is presented to the local Auxiliary doing the most outstanding work in the Department of Michigan for Penrickton. To be eligible for this award, the following requirements must be complied with:

1. The award is open to all Auxiliaries regardless of size.
2. The winning Auxiliary must be in good standing with the Department of Michigan.
3. A completed application along with Department project sheets outlining Penrickton projects must be sent to the Department with the final service report forms.
4. A midyear and final service report must have been submitted by the required dates to the Department 2<sup>nd</sup> Vice / Child Welfare Officer.
5. All projects listed for Penrickton are also to be included on the Child Welfare report.
6. Check with the requirements of the Donor for the award you are applying for regarding how the report must be submitted to the Dept. Officer.

Judging criteria:

- a) The deciding factor will be the total evaluation divided by membership.
- b) If a tie occurs, the number of projects will be the deciding factor.

This is a traveling award for five (5) years. When filled, it will be retired and given to the Auxiliary which has earned it the most times. If the Donor is not available to present the award at the Department Convention, it is to be presented by a member of the Donor's Auxiliary. The Donor reserves the right to revise these rules with the approval of the SEC.

**\*\*The Penrickton Award Application is on page #2 of application documents attached to the donor rules.**

Rules last verified with Donor 9/2022.

This award will expire at the end of the convention in 2026.

Department of Michigan  
AMVETS Ladies Auxiliary

**PENRICKTON CENTER**  
**Award Application**

Local Auxiliary Reporting \_\_\_\_\_

Number of Volunteers \_\_\_\_\_

Hours donated \_\_\_\_\_

Number of Miles \_\_\_\_\_

**EVALUATIONS:**

Hours @ \$20.00 per hour \_\_\_\_\_

Mileage @ \$0.50 per mile \_\_\_\_\_

Refreshments \_\_\_\_\_

Cash Donations \_\_\_\_\_

New Materials \_\_\_\_\_

Used Materials \_\_\_\_\_

**TOTAL EVALUATION** \_\_\_\_\_

Chairman's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

email \_\_\_\_\_

Revised 09/2022

## **PDP Faye Richardson-Green Paws With A Cause® Award**

This monetary Award is given in recognition of outstanding work benefiting Paws with a Cause® from a local AMVETS Ladies Auxiliary in the Department of Michigan.

1. The local Auxiliary must be in good standing with the Department to win this award.
2. Both mid-year and final reports must be submitted with the final Community Service Report to the Department Officer) and be postmarked by the deadline dates set by the Department. They may be submitted via email or US mail.
3. All Paws With A Cause project must be summarized **on its own** project evaluation sheet and be attached to the Paws With A Cause® application form. All the projects must also be included on the Community Service report.
4. The completed application for this award is to be submitted with the final Community Service Report to the Department 3<sup>rd</sup> Vice President/Community Service
5. The local Auxiliary must have donated thru the Department to the Paws with a Cause® Community Service program.

### Judging Criteria:

- a) This recognition is awarded based on the total evaluation on Paws With A Cause® Application form. In the event of a tie, the number of hours will be the deciding factor.
- b) If there are any questions by the Honors & Awards Committee, contact the Donor before any decisions are made.
- c) This is a monetary award.

The Donor reserves the right to revise these rules with approval of the SEC.

**\*\*The Paws With A Cause® Award Application is on page #2 of application documents attached to the donor rules.**

*New Donor beginning in 2021.*  
*Rules reviewed and revised by Donor 09/2022.*  
*This award expires at the end of Convention 2030.*

Department of Michigan  
AMVETS Ladies Auxiliary

**Paws With A Cause®  
Award Application**

Local Auxiliary Reporting \_\_\_\_\_

Number of Volunteers \_\_\_\_\_

Hours donated \_\_\_\_\_

Number of Miles \_\_\_\_\_

**EVALUATIONS:**

Hours @ \$20.00 per hour \_\_\_\_\_

Mileage @ \$0.50 per mile \_\_\_\_\_

Refreshments \_\_\_\_\_

Cash Donations \_\_\_\_\_

New Materials \_\_\_\_\_

Used Materials \_\_\_\_\_

**TOTAL EVALUATION** \_\_\_\_\_

Chairman's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

email \_\_\_\_\_

Revised 09/2022

## **Department of Michigan PRO Scrapbook Award**

This award is given to the local Auxiliary with the most outstanding PRO Scrapbook in the Department of Michigan. To be eligible for this award, the following requirements must be complied with:

1. This award is open to all Auxiliaries regardless of size.
2. The Auxiliary must be in a good standing with the Department.
3. The National Auxiliary criteria is used to judge this local Scrapbook award and must be accurately followed.

### **Mandatory in this order**

- a) Table of Contents,
- b) Name of Department, Auxiliary #, President, Historian and Year
- c) Pledge of Allegiance, Preamble, Code of Ethics
- d) Bylaws (up to date/signed)
- e) Charter Members and Officers
- f) Year-end Local Service Report Forms signed by Local Auxiliary Chairman

### **Judging: 100 points**

- a) Conformance: Table of Contents and theme followed closely – 15 pts.
- b) Presentation: Originality - 30 pts.
- c) Neatness: layout/general make-up and internal appearance - 30 pts.
- d) Newspaper: clippings, pictures, press releases - 15 pts.
- e) Miscellaneous: menus, invitations, thank you notes/cards/letters, ads, souvenirs, letters, etc.- 10 pts

Contents: Contents are pictures, press releases, certificates, awards, letters of recognition for service work in the community, copies of reports and newspaper clippings including the newspaper name and date.

NOTE: Scrapbooks should contain material for the current year and are only for local Auxiliaries.

HELPFUL HINT: Pick any theme you like for your scrapbook BUT remember to carry this theme throughout the book.

### **Judging Criteria:**

- a) Scrapbooks must be to the PRO/Scrapbook Committee before the Pre-Convention SEC meeting.
- b) The Department of Michigan PRO/Historian shall be the Chairman of this committee
- c) The decision of the scrapbook judging committee is final.
- d) In case of a tie, the cover's appearance, presentation, and neatness will be the deciding factor.

The certificate award is presented by the Department of Michigan AMVETS Ladies Auxiliary until such time as a Donor is available. These rules may be revised with approval of the SEC.

*Rules last verified with Donor 00/2022*

## **DISTRICT II Outstanding Local Auxiliary Award in Memory of PDP Bernadette Robinson**

This award is presented to the AMVETS Ladies Auxiliary doing the most outstanding work in the service programs sponsored by the Department of Michigan. To be eligible for this award the following must be complied with:

1. This award is open to all Auxiliaries regardless of size.
2. The Auxiliary must be in good standing with the Department of Michigan.
3. All midyear and final reports must be submitted per the requirements of each Department Donor's service award rules.
4. Qualified Service report forms must be submitted for each of the Department service programs: Child Welfare, Community Service, Americanism, SOS, Hospital and Scholarship.
5. They must have contributed to the General Fund (Ways & Means)

### Judging Criteria:

- a) All judging shall be based on the total evaluation of all six (6) service program reports.
- b) In the event of a tie, the total evaluation of hours spent in all service programs shall be the deciding factor.

This award will be a traveling plaque which shall be presented at Department Convention by the District II President or designee.

*Rules verified with Donor 09/2022.*

*This award is sponsored by District II and  
may only be revised by a majority vote of the SEC.*

An approved award change will result in a new donor effective 10/2021 which will expire at the end of Convention 2024.