

## **Honor & Awards Chairman – Bulletin – January, 2023**

All Service Officers, (2nd Vice, 3rd Vice, Hospital, Americanism & Scholarship Chairman) are required to attend the Honors & Awards Committee meeting to judge the service reports prior to the SEC meeting at Convention. Failure to attend, without an excuse from the Department President, will result in not receiving mileage.

Service Reports must have envelopes stapled to the back of the report. The Mid Year Service Reports **MUST BE POSTMARKED** by November 5th. You must notify the Local Auxiliary Officer, if the report is late. Bring all Mid Year Reports to the Honors & Awards meeting. Be sure you have gone through the reports and made any corrections.

Corrections are to be made in RED, with your initials next to any changes. You must notify the Local Auxiliary Officer by letter explaining in detail any errors you found. Mid Year correction letters are to be mailed no later than twenty (20) days after you have received the report.

Service Officers shall send one copy of the Mid Year Report, postmarked no later than November 20th to the Department NEC Woman.

To be eligible for any Department Service Award, a Local Auxiliary must follow the Donor Rules. Separate the Service Report into two categories. The awards indicate two categories (10 – 40) members and 41 members and over. Be prepared to discuss and ask questions.

There will be an Honors & Award Committee meeting prior to the S.E.C. meeting on Saturday, February 18, 2023 at 11:00 am at the Perry Post. Please bring all reports with you. I am looking forward to seeing you. In the meantime, think about planning a skit for the Honors & Awards Program. Your suggestions are welcome.

Cel Rose Solak, Honors & Awards Chairman  
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