

## Parliamentarian Bulletin – February 2019

Greetings Ladies – The service year has gone way to fast for me. Most locals will begin having nominations next month with elections in April. REMEMBER:

- All elections and installation of officers for 2019/2020 MUST be **completed NO LATER THAN April 30.**
- Revalidation forms (2 copies) are to be postmarked **NO LATER THAN May 8, 2019.** They are to be sent to the Department Parliamentarian at the address below.
- Your 990 information must be included with the Revalidation.
- You must have all required information filled in on the front and back of the Revalidation form.
- Your bylaws must be current and on file with the Department Parliamentarian.
- Missing information will put your Auxiliary into ‘not in good standing’ status. You will one chance to rectify the problem. If not rectified on the second try, you will not be seated at Convention.
- Be sure to watch for the annual Convention Digest mailing which will be mailed out by March 15. This will have all pertinent information and include a copy of the Revalidation form. Please contact the Department Secretary if you have not received this mailing by March 25.
- If you have questions, please contact me.

In service,

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